

# Golden Urban Renewal Authority

## City of Golden, Colorado

### Annual Meeting

### July 26, 2010

The Golden Urban Renewal Authority of the City of Golden, County of Jefferson, State of Colorado, met on the above date in the GURA Offices at 922 Washington Avenue, Golden, Colorado, at the hour of 6:15 p.m. Commissioners present were:

Annette Lyttle	Steve Taylor	Philip Baker	Lyndall McLetchie	Paul Imse (6:25pm)
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Carol Born and Karen Roxburgh, Rocky Mountain Quilt Museum Volunteers, and Marcie Miller and Mark Heller were also present.

### Election of Officers

Lyttle noted that all officers currently serving have served for one year and are eligible to serve for another year. The current slate is as follows: Lyttle, Chair, Baker, Vice Chair, and McLetchie, Treasurer. All are willing to serve for another year. **Taylor MOVED and Baker SECONDED that GURA retain this slate for the coming year. Commissioners Lyttle, Taylor, Baker and McLetchie voted aye.**

### Committee and Liaison Assignments

Lyttle presented the roster of committee and liaison assignments for the past year and asked if those currently serving on those committees would like to continue in that capacity or change assignments. It was decided to leave several liaison positions open for incoming GURA commissioners, who will be appointed by City Council on August 5, 2010.

- a. Human Resources (3) – Lyttle
- b. Finance (2) – McLetchie
- c. Development and Operations (3) – Taylor
- d. Communications (2) – Baker
- e. EDComm 2<sup>nd</sup> Tuesday of each month @ 6:30pm - Taylor
- f. Parking Condo Association (2) – McLetchie, Imse
- g. Historic Preservation Board 1<sup>st</sup> Monday of each month @ 7pm –*Deferred*
- h. Golden Vision 2030 LAC (2) – 2<sup>nd</sup> Wednesday of each month –*Deferred*
- i. Check Signers approx 1<sup>st</sup> and 16<sup>th</sup> of each month– Lyttle, McLetchie, Heller, Miller
- j. Sales Tax Access Authorization – Lyttle, McLetchie, Heller, Miller

### Resolutions

**Resolution #89, regarding sales tax access authorizations** Those individuals who should be authorized to have access to sales tax information in order to conduct GURA business are Annette Lyttle, Lyndall McLetchie, Mark Heller, and Marcie Miller.

**Resolution #90, regarding signatories and access to accounts** Those individuals who should be authorized to sign checks in order to conduct GURA business are Annette Lyttle, Lyndall McLetchie, and Mark Heller. A debit card should be available to Marcie Miller for office supplies and other GURA relate purchases.

**Resolution #91, regarding the order of business at meetings** The following order of business shall be used for all regular meetings for the remainder of this year:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes
- IV. Public Comment

- V. Reports of Committees/Matters for the Authority
  - Finance Committee
  - Human Resources Committee
  - Communications Committee
  - Development and Operations
- VI. Other Business
- VII. Commissioners Concerns
- VIII. Staff Report
- IX. Public Comment
- X. Executive Session (if any)
- XI. Adjourn

**Imse MOVED and Taylor SECONDED that GURA adopt Resolutions #89, #90 and #91 for the coming year. All commissioners present agreed.**

### **Adjourn -**

There being no further business, Lyttle called for a motion to adjourn the meeting. **Baker MOVED to adjourn the meeting. Taylor SECONDED. All Commissioners present agreed.** Lyttle adjourned the meeting at 6:30 p.m.

Mark Heller  
Executive Director

Annette Lyttle  
Chair