



Jefferson County

2009 Business Education Series

Seminars, Workshops & Training for Jeffco Businesses and Their Employees

DATE	LOCATION & HOST	SEMINAR DESCRIPTION	HOW TO REGISTER	COST
Friday, March 6th 11:30 a.m. - 1:00 p.m.	Sheraton Denver West Hotel <i>West Chamber & Jeffco Business Resource Center</i>	Social Media for Businesses Do you Tweet on Twitter? Do you have fans on Facebook? Have you linked up on LinkedIn? <i>Presented by Eric Ervin & Recca Larson.</i>	On-line: www.westchamber.org click on "calendar" By phone: 303-235-8000, x-0	\$5 (includes lunch)
Tuesday, April 14th 8:30 a.m. - 11:00 a.m.	Molly Brown House Lakewood <i>Jefferson County Workforce Center</i>	Communications Skills for Leaders How to communicate effectively, when no one else does. Presented by Anna Conrad, impact Leadership Solutions	on-line: www.regonline.com/getrefreshed information: 303-271-4601	\$25 (includes breakfast)
Tuesday, May 19th 7:30 a.m. - 9:30 a.m.	Wheat Ridge Recreation Center <i>Jeffco Business Resource Center, Enterprise Wheat Ridge & Wheat Ridge Economic Develop.</i>	You Know Where You Are... Do Your Customers? Find out how your customers are finding you and what your brand message conveys. Visibility, branding and Search Engine Optimization.	online: www.ewheatridge.com info: 303-235-2806	\$15 (includes breakfast)
Friday, June 12th 11:30 a.m. - 1:00 p.m.	Red Rocks Community College Arvada Campus <i>Arvada Chamber</i>	Getting & Keeping Your Customers Networking and referral tools, customer retention, customer soft skills for you and your employees.	Call: 303-424-0313 or email Dot@ArvadaChamber.org	\$25 (includes lunch)
Tuesday, July 21st 8:30 a.m. - 11:00 a.m.	Mt. Vernon County Club, Golden <i>Jefferson County Workforce Center</i>	Immigration Laws and Issues What you don't know, WILL hurt you! Presented by Ginger McGuire, McGuire Law Firm, P.C.	on-line: www.regonline.com/getrefreshed information: 303-271-4601	\$25 (includes breakfast)
Tuesday, Aug. 25th 7:30 a.m. - 9:00 a.m.	Arvada Center <i>Arvada Economic Development Assoc. & Wheat Ridge Economic Develop.</i>	So You Want to be an Entrepreneur? Everything you need to know to start a small business. Find out if you have what it takes to be your own boss.	call: 720-898-7018 or email kingston@arvada.org	\$15 (includes breakfast)
Thursday, Oct. 1st 7:30 a.m. - 9:00 a.m.	Arvada City Hall <i>Arvada Economic Development Assoc.</i>	Employment Law Seminar What you don't know could cost you! What you need to know to avoid legal issues in your business.	call: 720-898-7018 or email kingston@arvada.org	Free
Tuesday, Oct. 13th 8:30 a.m. - 11:00 a.m.	Buck Recreation Center, Littleton <i>Jefferson County Workforce Center</i>	Issues in Employment Law How to Avoid Liability. Presented by Michelle Magruder; Carns, Nemecheck & Cagruder, LLC	on-line: www.regonline.com/getrefreshed information: 303-271-4601	\$25 (includes breakfast)
Thursday, Nov. 5th 7:30 a.m. - 9:00 a.m.	Lakewood City Council Chambers <i>City of Lakewood & the Golden Urban Renewal Authority</i>	The Buck Stops Here! Business finance expectations - why there is no such thing as free money. Incentive & efficiency programs... ways to save money in your business every day.	email: ed@lakewood.org or call Christina Rotella 303-987-7730	Free

Please make sure to RSVP early as these seminars will "sell-out"!

The 2009 Jefferson County Business Education Series is presented in partnership with:

